

## **Trustees Annual Report**

For the period:

1<sup>st</sup> April 2025 to 31<sup>st</sup> March 2026

For

### **2<sup>nd</sup> Malvern Scout Group**

#### **1. Reference and Administration Details**

2<sup>nd</sup> Malvern Scout Group - Registered Charity Number: 1044413

Address: 2<sup>nd</sup> Malvern Scout Group.  
Spring Lane,  
Malvern,  
Worcestershire.  
WR14 1AJ.

Website: [www.2ndmalvernscouts.org](http://www.2ndmalvernscouts.org)

Trustees: As detailed with the Charity Commission

Group Lead Volunteer:	Ben Johnstone
Chair:	Peter Reeve
Treasurer:	Verena Steventon
Trustee Board Member:	Mike Wood
Trustee Board Member:	Marilyn Wood
Trustee Board Member:	Kate Gynn
Trustee Board Member:	Nick Giess
Administrator:	Joanna Reeve
Independent Examiner:	Sarah Medcalf ACA

#### **2. Structure, Governance and Management**

The Annual General Meeting (AGM) for the previous year was conducted on 2<sup>nd</sup> July 2025 which detailed the election of Trustees (above) to the Trustees Board of 2<sup>nd</sup> Malvern Scout Group. The constitution of the Scout Association was re-adopted by the Group and quorums voted on. No other trust deed or articles of association were discussed or voted on.

The 2025 AGM minutes may be viewed in a separate document and shall be available at the AGM and on the Group website.

The AGM for the current year shall proceed on the 1<sup>st</sup> July 2026. During the AGM all Trustees shall be elected or confirmed in their current role, the constitution for the charity shall be re-adopted and the quorum details verified and voted on.

The Annual Financial Report shall also be considered, and an independent accounts examiner appointed for the coming year.

2<sup>nd</sup> Malvern Scout Group is part of the UK Scout Association federation but is a charity in its own right. We adopt the constitution of the Scout Association and follow the rules of the Association. We have the same aims and principles as those detailed in the Associations "Policy, Organisation & Rules" documentation.

All the scouting sections are overseen by the Group Lead Volunteer (GLV) who has the responsibility for ensuring that all operational activities (scouting activities) that the adult volunteers deliver are safe and comply with the Scout Association policies and rules.

The Trustee Board oversee the governance of the Scout Group ensuring that the volunteers and young people have the resources that they require, that the facilities that they use are safe and that adequate funding is in place to run the Scout Group.

The Trustee Board also assist the Group Lead Volunteer in ensuring that adequate training in Safety, Safeguarding, GDPR and 1<sup>st</sup> Aid is received by adult volunteers, to ensure all activities undertaken by the young people are done in a safe and secure environment.

All members of the Trustees Board must also undertake adequate training to ensure they understand the role of the board and the roles of the individual members.

All the training received by our volunteers and Trustees is documented by the Scout Association.

### 3. Objectives and Activities

Our main **purpose** is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Our **method** of development of young people takes place when the young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun.
- take part in activities indoors and outdoors.
- learn by doing.
- share in spiritual reflection.
- take responsibility and make choices.
- undertake new and challenging activities.
- make and live by their Promise.

As Scouts we are guided by these **values**:

- **Integrity** - We act with integrity; we are honest, trustworthy and loyal.
- **Respect** - We have self-respect and respect for others.
- **Care** - We support others and take care of the world in which we live.
- **Belief** - We explore our faiths, beliefs and attitudes.
- **Co-operation** - We make a positive difference; we co-operate with others and make friends.

The scouting activities undertaken by the Squirrel, Beaver, Cub & Scout sections were many and varied and included summer camps & weekend camps at various locations, sleep overs at the HQ, hikes on the Malvern Hills and surrounding areas, water activities, Jamboree of the Internet, pioneering and many, many more exiting and fun activities. The young people also work hard on scouting and other activities to gain badges and have made their leaders proud by achieving many badges and awards. As a Group we have also got together at our annual campfire and firework display and with other members of the District at the St George's day parade in Malvern.

### 4. Achievements and Performance

The 2<sup>nd</sup> Malvern Scout Group is a well-established Scout Group within "The Malverns" District.

The Group is situated in a purpose-built headquarters building within the town of Malvern.

There are currently over 85 young members, an increase of over 5% in our numbers, varying in ages from 4 to 14. The Group also has a partnership agreement with Beacon Explorer unit, who share our premises, who have young people from 14 to 18 years of age.

There are over 20 adult volunteer and helpers varying in age from 18 to early 70's.

The Group currently has one Squirrel Drey (4 to 6 years), one Beaver Colony (6 to 8 years), one Cub Pack (8 to 10½ years) and two Scout Troops (10½ to 14½ years) and is also partnered with Beacon Explorer Unit.

## Trustees Annual Report

During this reporting period the Scout Association has continued to make amendments to the Scout Association Policy Organisation & Rules (POR). In February the Trustee Board received a Regulatory Advice and Guidance note from the Charity Commission for England and Wales. The Scout Association initiated actions that were required to be taken by Trustee Boards to comply with the note. The Trustee Board of 2<sup>nd</sup> Malvern Scout Group have initiated a full review of the Leadership Team and Trustee Board processes to assure members of the Leadership Team and Trustees that the Group comply with the controls, procedures and structures in place to keep everyone safe in Scouts. The review is very comprehensive and 2<sup>nd</sup> Malvern Scout Group plan to be fully compliant as early as possible but with completion by 2027.

The Group Leadership Team and Trustees agreed to investigate and fund four building improvement projects, in this reporting period, with the aim of reducing the running costs of the premises.

- a) Translucent panels were installed into the roof of the veranda to increase light levels both in the veranda and into windows of the Pathways and main Hall to try to reduce the time that internal lights were switched on. This project was successfully completed early in the year.
- b) Solar panels were installed onto the roof of the building supplemented by battery storage. This large project was made possible with a grant from Malvern Hills District Council and match funding from the Group. The project was completed in February 2026 and early indications, even with the bad weather, are that the panels are producing much of the power required to run the premises.
- c) The Leadership team agreed for the lighting on the premises to be upgraded to more efficient LED style lighting over a two-year period. Of the 108 individual lights in and around the premises only 10 remain to be upgraded. Although initially expensive to install the new lighting will benefit reduced running costs going forward. The project shall be completed nearly one year ahead of schedule.
- d) Air Source Heat Pumps are being investigated as a replacement for the LPG gas boiler. However early indications from the heat loss survey and quotations indicate that the Air Source heat pump may cost more to run than the existing gas boiler. Further information is required before a decision is made by the Leadership Team from both a financial and environmental perspective.

The outside areas produce a lot of green and brown waste from the vegetable areas, trees and shrubs, and grassed areas. All this “waste” is composted. We also recycle food waste in our wormery. All of these items are composted during the year and the resulting compost used on the raised beds in the grounds for future vegetable and plant growth.

Following the change in Government regulations to workplace recycling, that came into force in March 2025, the Group have now implemented a commercial recycling collection every two weeks with Malvern Hills District Council (MHDC). This is addition to the existing commercial waste collection every two weeks for non-recyclable waste.

### 5. Financial Review

The Trustee Board monitor the finances of the Group throughout the year with the Treasurer delivering a financial update at each quarterly meeting. The finances of the group are still in a strong position, even with the ever-increasing energy costs. The Board has ensured that adequate funds are maintained and are available as an “emergency fund” to ensure the Group can function in extreme events.

The Annual Financial Report may be viewed in a separate document and shall be available at the AGM and on the Group website.

## 2<sup>nd</sup> MALVERN SCOUT GROUP

### Trustees Annual Report



#### 6. Plans for the Future Period and Other Additional Information

The Group Leadership Team have approved plans to install a traverse wall onto the boundary wall that was renewed last year. This facility shall be accessible for all sections within the group and shall also provide an additional activity asset for visiting scout groups.

The Air Source Heat Pump project shall be investigated further in the coming year.

The scouting activities are planned and implemented by the dedicated team of adult volunteers, led by the Group Lead Volunteer (GLV). Their professionalism and enthusiasm continue to deliver a fantastic, educational and fun program for the young people of the Group.

The dedicated team of adult volunteers is also backed up by parents offering to assist with certain outdoor and off-site activities. All occasional helpers must agree to undertake a Scout Association DBS check and to Safety and Safeguarding training. This help is gratefully received and greatly appreciated by the adult volunteers and the Group and a huge thank you goes out to all those who have helped during the past year.

There is, however, always a need for more adult volunteers and helpers within the sections and I would encourage any parent, relative or friend to get involved in any way that they can. This also applies to the Trustee Board, and we would welcome new members to apply to the board. By spreading the organisational tasks amongst more volunteers, we could deliver even bigger and better activities for the young people of the Group. If you feel you would like to get involved in any role just speak to your section volunteers or contact the Group Lead Volunteer or Chair for more information. Contact details may be found on our website ([www.2ndmalvernscouts.org](http://www.2ndmalvernscouts.org)).

As Chair I would like to take this opportunity to thank all the volunteers within the Group, who have given so much of their time and talents to assist in our aim to engage with and support young people in their personal development, empowering them to make a positive contribution to society. Looking at the young members of 2<sup>nd</sup> Malvern Scout Group I feel we are continuing to make a positive contribution to this aim.

Chair

Peter Reeve

A handwritten signature in black ink, appearing to read "Peter Reeve".

Dated: 03/06/26

Group Lead Volunteer

Ben Johnstone

A handwritten signature in black ink, appearing to read "Ben Johnstone".

Dated: 03/06/26

The above Trustees Annual Report was considered and accepted on behalf of the 2<sup>nd</sup> Malvern Scout Council at the Trustee Board meeting held on the 3<sup>rd</sup> June 2026 and signed to that effect by the above - Peter Reeve (Chair) and Ben Johnstone (Group Lead Volunteer).